

Regular City of Hoyt Lakes Council Meeting Minutes

City Hall Council Chambers

Tuesday, June 09, 2025
5:30 pm

1. ROLL CALL:

Meeting called to order at 5:30 by Mayor Scott.

Councilors in attendance: ☒ Grams ☒ Jarvela ☒ Eckman ☒ Mathison ☒ Mayor Scott

ALSO PRESENT: Administrator Weiberg, Directors, Jake Berndt and Kenny Snetsinger, City Attorney Joel Lewicki and Jacob Crispo (Bolton and Menk)

2. PLEDGE OF ALLEGIANCE

3. CONSENT AGENDA

*Consent Agenda: asterisked items are routine, non-controversial, and/or have been discussed at a previous Council meeting. These items will be approved in one motion unless discussion is requested in which case the item will be considered in its normal sequence on the agenda.

4. APPROVAL OF CITY COUNCIL MINUTES *

4.1 Public Forum Meeting – May 27, 2025.

Note: Minutes of May 27, 2025, were removed from consent agenda for revision.

5. CORRESPONDENCE *

- 5.1 Blight Compliance Orders
- 5.2 Library Meeting Minutes of April 15, 2025
- 5.3 St. Louis County Public Hearing Notice
- 5.4 MN Demographics Letter

6. FINANCIALS –*

- a. **May.**
- b. **Approval for Payment – Claims**
 - 6.1 Disbursements – \$139,882.36
 - 6.2 Payroll - \$107,786.08
 - 6.2.1 Payroll - \$95,666.75
 - 6.2.2 Benefits - \$12,119.33
 - 6.2.3 Insurance - \$32,200.69

7. GUESTS/CITIZEN FORUM

8. REPORTS FROM STAFF

City Administrator Weiberg reported on the preliminary meeting of the Brimson complex fire damage estimate to be held in Duluth on Wednesday May 5th.

Public Works Director Snetsinger provided an update on the road projects, the pickle ball courts, and the curbside clean up.

Public Utilities Director Berndt provided an update on the water plant as well as the road project regarding the utility's upgrades. Director Berndt also mentioned the plan to flush hydrants soon and notification will be published.

9. REPORTS FROM ELECTED OFFICIALS

Councilor Grams attended the East Range Summit and panel discussion hosted by the East Range Joint Powers board at Giants Ridge.

Councilor Jarvela attended the East Range Police Department meeting and updated on the current vacancy and interviews.

Councilor Eckman discussed the ERPD meeting.

Councilor Mathison – No Report

Mayor Scott attended the Ranger Snowmobile and ATV club trail opening event on Saturday.

10. OLD BUSINESS

10.1 Garbage Bag Vs. Stickers discussion update and proposed to postpone the project until later in the year to focus on more important initiatives presently.

10.2 Trailer Park Ordinance Planning and Zoning Prior Recommendation was tabled to allow time to learn what the new owner has planned. It was noted that 10 -12 mobile homes have been removed. Also, there was discussion on the current ordinance and if it will remain as is and enforcement thereof.

10.3 Boese School Potential Re-Zoning currently is zoned for residential housing.

- i. Currently Zoned R-3 Single Family Residential and the county still plans on demolition of the school this summer. Councilor Grams mentioned there was a housing study performed in the past and she was going to see if she can find it for review.

10.4 Prior Request from Jim Koepke for Mt. Bike Tail from May 12th Council Meeting

- i. Request: Letter to ALLETE from Hoyt Lakes to use their property for developing trails. Mayor Scott recommended Mr. Koepke to pursue it and reach out to the agencies on his own.

11. NEW BUSINESS

11.1 Bolton & Menk CR665 & CSAH 110 Engineering Construction Support.

Motion to accept Bolten & Menk Construction administration and documentation Services; Moved by Grams Supported by Jarvela. All in favor, motion passed unanimously.

11.2 Bolton & Menk Westover Loop Change Order.

Motion to accept early approval of Northland Construction change order in the amount of \$33,000.00 to prepare CSAH 110 for the watermain loop along Westover; Moved by Jarvela Supported by Mathison. All in favor, motion passed unanimously.

11.3 Shannon Sweeny (DDA) Public Authority Facilities Authority Credit Enhancement Program.

The motion for the adoption of the foregoing resolution moved by Grams, supported by Jarvela. All in favor, motion passed unanimously.

11.4 Bolton & Menk ERWB Water Treatment Facility Expansion Discussion

Motion to move forward to pursue financing and move forward with Bolton and Menk for engineering of joining Aurora's water supply related infrastructure for the amount not to exceed \$1,490,000.00. Moved by Jarvela supported by Eckman. All in favor, motion passed unanimously.

11.5 Resolution to Terminate the Extension of the Declaration of Local Emergency

Motion to terminate the Declaration of Local Emergency moved by Grams supported by Jarvela. All in favor, motion passed unanimously.

11.6 Update on DDA Contract for Administrator/Clerk/Treasurer Search provided by Mayor Scott.

11.7 Update on Blight Ordinance Enforcement and if residents can file a complaint anonymously. No action taken.

11.8 Mediacom Franchise Agreement

Motion to approve the Mediacom franchise agreement renewal moved Eckman supported by Grams. All in favor, motion carried unanimously.


11.9 America in Bloom June 25th Event Discussion, Mayor Scott asked for a council member to help arrange the event which will be at 9:00 am on the 25th.

12. ADJOURNMENT

Motion to adjourn moved by Jarvela supported by Eckman to adjourn. All in favor, motion carried unanimously. Meeting Adjourned at 6:57 pm.

Next Council Meetings:

Monday, June 23, 2025 @ 5:00 pm – Public Forum
Monday, June 23, 2025 @ 5:30 pm – Regular Meeting
Monday, July 14, 2025 @ 5:30 pm – Regular Meeting



Brennan Scott, Mayor

ATTEST:


Dean Weiberg, City Administrator